

Age Group Director- Explorers

**CAMP
WONDER**

Position Description:

The Age group director provides direction and leadership to Mission Team and Support Staff in the day-to-day operations of Overnight Camp as well as maintaining a positive and welcoming camp culture.

- Sunday-Friday; Weekly Sessions
- Date Range: June 23-Aug 17

Qualifications:

- At least 21 years of age
- 2 or more years experience working with children in a camp setting
- A bachelors degree or working towards a bachelor's degree in a field related to the camping, recreation, or education industry
- First Aid/ CPR Certification (or willing to receive it before the start of the summer season)

General Responsibilities:

- Communicates and demonstrates the organization's mission, goals, culture
- Assists the Overnight Camp Director in all aspects of daily operations related to camp
- Responds quickly to unexpected daily changes
- Offers guidance and support to Mission Team, Support Staff, and Counselors
- Promotes and enforces health, safety, and well-being of all campers and staff
- Supports Counselors and Mission Team in camper behavior management

Specific Responsibilities:

- Manage and communicate weekly attendance for staff and campers
- Works with the Co-Coordinator of Camp & Nature Programs to build and staff the weekly schedule
- Assist in the facilitation and preparation of staff training
- Assist in staff/ camper behavior consequences when necessary
- Facilitate logistics of check-in/ check-out on a weekly basis
- Communicate with camp parents/ families where appropriate
- Conduct and facilitate meetings with Overnight Camp team
- Create weekly supply list and communicate to Overnight Director
- Plans themes alongside other Age Group Directors and Overnight Camp Director
- Will be overseeing an age group (4-5th, 6-8th or 9-10th)

- Oversee and mentor Support Staff and Counselors
- Facilitate daily roster/ schedule adjustments (if needed)
- Assist with the overall cleanliness of program areas, buildings/ storage areas, and property

Reports to:

- Director of Overnight Camp, Senior Director of Camps

Compensation:

- Stipend pay per week- \$580
- Staff Training stipend- \$290