

Day Camp Health and Safety Coordinator

**CAMP
WONDER**

Position Description:

The Health Officer is responsible for overseeing the health, safety, and wellbeing of all day campers and staff

- 50 - 60 hours per week
- June 3rd - August 17

Qualifications:

- At least 18 years of age
- CPR and First Aid Certified or willingness to become certified before start date
- Experience in children or adult injury and care
- Have a high school diploma or equivalent

General Responsibilities:

- Provide health care and first-aid services to meet individual needs of campers and staff
- Organize, maintain, and utilize adequate resources for serving the health and medical needs of the campers and staff
- Work with staff to minimize/eliminate health and safety risks
- Other duties as assigned

Specific Responsibilities:

- Manage daily medication dispersal to campers
- Provide CPR and First-Aid coverage as needed
- Organize and monitor First-Aid supplies
- Provide direct care to staff within the scope of their skills, and treatment procedures
- Monitor and assist in maintaining health and safety practices while working in other areas throughout camp
- Maintain and updated logs for Summer Camp Health and Safety Director to input into CampBrain

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Reports to:

- Summer Camp Health and Safety Director, Assistant Day Camp Director, Day Camp Director

Compensation:

- Stipend pay per week - \$425
- Staff Training stipend - \$340
- 4th of July Week Stipend (3-day work week) - \$255

Employee Signature

Printed Name

Date